
Last Name

First Name



Phoenix-Mesa Gateway Airport Authority
Human Resources Department
5835 South Sossaman Road
Mesa, Arizona 85212-6014
Telephone: 480-988-7626
FAX: 480-988-1357
www.phxmesagateway.org

APPLICATION

Equal Opportunity Employer (EOE) / Affirmative Action (AA) Employer

All qualified applicants for available positions are considered without regard to race, color, gender, religion, age, national origin, disability or veteran status. Applicants are invited to complete the Applicant Profile Sheet to self identify. All other sections of this application are required, including signatures and dates as indicated, as this information may determine whether you are given further consideration for the . Please type or print in blue or black ink.

Position Applying for: NON-PAID INTERN		Date:	
Last Name:	First Name:	Middle Initial:	
Address:	City:	State:	Zip Code:
Home Phone:	Cell Phone:	Other:	
E-Mail Address:	(If we may contact you there) Work Phone:		
(If less than 5 years at current address)			
Prior Address:	City:	State:	Zip Code
Do you have a valid Arizona Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you have a valid Arizona Commercial Driver's License? <input type="checkbox"/> Yes <input type="checkbox"/> No	
In accordance with the Immigration Reform Act of 1986, can you, upon , present original or certified documents that will establish your identity and eligibility? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Have you ever been employed by Phoenix-Mesa Gateway Airport Authority (previously named Williams Gateway Airport Authority)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, dates from _____ to _____	Position(s) Held:
If accepted as an intern for the position which you have applied, would you be in a supervisory relationship to any relative? <input type="checkbox"/> Yes If yes, intern name: _____ <input type="checkbox"/> No	
If offered a position, when could you start?	
Have you previously applied at Phoenix-Mesa Gateway Airport Authority (previously named Williams Gateway Airport Authority)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what position(s) did you apply for? _____ Year applied _____	

Are you available to work: (check all that apply)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	<input type="checkbox"/> Shift Work [<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd]
	<input type="checkbox"/> Call Out <input type="checkbox"/> Overtime	<input type="checkbox"/> Extended Hours
Have you served in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, which branch?
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been convicted of a misdemeanor where you were required to serve jail time? <input type="checkbox"/> Yes <input type="checkbox"/> No [Conviction will not necessarily result in denied opportunities]		If yes, explain in detail, including the nature of the conviction: _____ _____ _____

Education: Circle the highest grade or degree level completed

High School: 9 10 11 12 Graduated? <input type="checkbox"/> Yes <input type="checkbox"/> No or GED <input type="checkbox"/> Yes <input type="checkbox"/> No	
High School or Educational Center: Name:	City and State:
College: AAS AA BA BS MA MS PhD	Other:

College or University Name	City & State	Degree/Major

Other Training

Name	Course of Study	Diploma/Certificate

List Current Licenses/Professional Registrations/Certifications

Description	Expiration Date(s)

Professional Memberships:
 Do not include those that indicate race, color, national origin, gender, age, or religious beliefs.

Last Name: _____ First Name: _____

History: Provide a detailed history. Include periods of un-, self-, military service, , volunteer and summer work. **Fill in all of the requested information.** A resume may be attached, but **will not** be accepted in lieu of completing the application (i.e.; **DO NOT** write "please see resume.") **Incomplete information may result in the disqualification of your application.** Please attach additional sheets, if necessary, following the same format.

Present Employer:		Job Title:			
Street Address:					
City:		State:		Zip Code:	Telephone: ()
Dates:	To:	Total Time Employed:	Years	Months	Hours/Week:
Salary: Starting \$	Per	Ending \$	Per	Supervisor:	
Description of work:					
Reason for Leaving:			May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:		Job Title:			
Street Address:					
City:		State:		Zip Code:	Telephone: ()
Dates:	To:	Total Time Employed:	Years	Months	Hours/Week:
Salary: Starting \$	Per	Ending \$	Per	Supervisor:	
Description of work:					
Reason for Leaving:					
Employer:		Job Title:			
Street Address:					
City:		State:		Zip Code:	Telephone: ()
Dates:	To:	Total Time Employed:	Years	Months	Hours/Week:
Salary: Starting \$	Per	Ending \$	Per	Supervisor:	
Description of work:					
Reason for Leaving:					

Last Name: _____ First Name: _____

Employer:		Job Title:	
Street Address:			
City:	State:	Zip Code:	Telephone: ()
Dates:	To:	Total Time Employed:	Years Months Hours/Week:
Salary: Starting \$	Per	Ending \$	Per Supervisor:
Description of work:			
Reason for Leaving:			
<p>Pre- Statement (Please read carefully before signing below)</p>			
I understand and voluntarily agree that:			
<p>→ The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification for refusal of internship , or, if accepted as an intern, termination from Phoenix-Mesa Gateway Airport Authority intern program.</p>			
<p>→ Any offer of internship, I may receive from Phoenix-Mesa Gateway Airport Authority is contingent upon my successful completion of Phoenix-Mesa Gateway Airport Authority's total pre- screening process, including Phoenix-Mesa Gateway Airport Authority's receiving references that it considers satisfactory, my satisfactory completion of any post-job offer pre- physical examination that Phoenix-Mesa Gateway Airport Authority may require, and satisfaction of the security standards of Phoenix-Mesa Gateway Airport Authority and applicable government agencies.</p>			
<p>→ In processing my application for , Phoenix-Mesa Gateway Airport Authority has my consent to verify all the information provided by me, and is authorized to procure or have prepared a consumer or an investigative consumer report for this purpose concerning, among other things, my prior , internship, or military record, education, and/or criminal record. I understand that upon written request to Phoenix-Mesa Gateway Airport Authority, I will be informed of whether an investigative consumer report was requested and given full information as to the nature and scope of this investigation.</p>			
<p>→ I authorize and request that all of my present and former employers and those individuals I have listed as personal references furnish information about my intern/internship record, including a statement of the reason for the termination of my / internships, work performance, abilities, and other qualities pertinent to my qualifications for participation in the internship program. I also specifically authorize any school or college to furnish Phoenix-Mesa Gateway Airport Authority a transcript of my school record.</p>			
<p>→ I hereby release from all liability or damages any person (including all individuals, corporations, other business entities, government agencies, nonprofit organizations, academic institutions, and others) who provide information about me, regardless of the content of such information.</p>			
<p>→ In consideration of my acceptance into the internship program, I agree to comply with the policies, rules, regulations, and procedures of Phoenix-Mesa Gateway Airport Authority and understand that my internship and compensation can be terminated at-will, with or without cause or notice, at any time, for any or no reason, at the option of either Phoenix-Mesa Gateway Airport Authority or me. I understand and agree that this application, should I be accepted as an intern, does not create any contractual rights in favor of me or Phoenix-Mesa Gateway Airport Authority, including contractual rights to internship or in the terms and conditions of my internship. I further understand that no manager or representative of Phoenix-Mesa Gateway Airport Authority, other than the Executive Director, has any authority to enter into any agreement with me for internship for any specified period of time or to make any agreement different from or contrary to a Phoenix-Mesa Gateway Airport Authority policy. I further understand that any such agreement, if made, shall not be enforceable unless it is in writing and signed by me and by the Executive Director.</p>			
Signature: _____		Date: _____	

Last Name: _____ First Name: _____

APPLICANT'S CRIMINAL HISTORY

Have you been convicted or found not guilty by reason of insanity of any of the following criminal offenses in the past ten (10) years?

	Yes	No		Yes	No
Forgery of certificates, false marking of aircraft, and other aircraft registration violations			Unlawful possession, use, sale, distribution, or manufacture of an explosive or weapon		
Interference with air navigation			Rape or aggravated sexual abuse		
Improper transportation of a hazardous material			Extortion		
Aircraft piracy			Armed or felony unarmed robbery		
Interference with flight crew members or flight attendants			Distribution of, or intent to distribute, a controlled substance		
Commission of certain crimes aboard aircraft in flight			Felony arson		
Carrying a weapon or explosive aboard an aircraft			A felony involving a threat		
Conveying false information and threats			A felony involving willful destruction of property		
Aircraft piracy outside the special aircraft jurisdiction of the United States			A felony involving importation or manufacture of a controlled substance		
Lighting violations involving transporting controlled substances			Conspiracy or attempt to commit any of the aforementioned criminal acts		
Sedition			A felony involving theft		
Destruction of an aircraft or aircraft facility			A felony involving dishonesty, fraud, or misrepresentation		
Murder			A felony possession or distribution of stolen property		
Assault with intent to murder			A felony involving aggravated assault		
Espionage			A felony involving bribery		
Unlawful entry into an aircraft or airport area that serves air carriers or foreign air carriers contrary to established security requirements			A felony involving illegal possession of a controlled substance punishable by a maximum term of imprisonment of more than one year		
Kidnapping or hostage taking			Violence at international airports		
Treason			A felony involving burglary		

I understand that Federal regulations under 49 CFR 1542.209 (l) impose a continuing obligation for me to disclose to the Airport within 24 hours if I am convicted of any disqualifying criminal offense that occurs while I have unescorted access authority.

The information I have provided on this application is true, complete, and correct to the best of my knowledge and belief and is provided in good faith. I understand that a knowing and willful false statement on this application can be punished by fine or imprisonment, or both (see Section 1001 of Title 18 of the United States Code).

Applicant Signature: _____ Date: ____ / ____ / ____

Privacy Act Notice

Authority: 49 U.S.C. §114, 44936 authorizes the collection of this information.

Purpose: The Department of Homeland Security (DHS) will use this biographical information to conduct a security threat assessment and will forward any fingerprint information to the Federal Bureau of Investigations to conduct a criminal history records check of individuals who are applying for, or who hold, an airport-issued identification media or who are applying to become a Trusted Agent of the airport operator. DHS will also transmit the fingerprints for enrollment into the US-VISIT's Automated Biometrics Identification System (IDENT). If you provide your Social Security Number (SSN), DHS may provide your name and SSN to the Social Security Administration (SSA) to compare that information against SSA's records to ensure the validity of your name and SSN.

Routine Uses: This information may be shared with third parties during the course of a security threat assessment, employment investigation, or adjudication of a waiver or appeal request to the extent necessary to obtain information pertinent to the assessment, investigation, or adjudication of your application or in accordance with the routine uses identified in the Transportation Security Threat Assessment System (T-STAS), DHS/TSA 002.

Disclosure: Furnishing this information (including your SSN) is voluntary, however, if you do not provide your SSN or any other information requested, DHS may be unable to complete your application for identification media.

Applicant Signature: _____ Date: ____ / ____ / ____



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**Equal Employment Opportunity (EEO) /
 Affirmative Action (AA) Employer M/F/D/V**
APPLICANT PROFILE SHEET

You are invited to voluntarily provide the following information as requested by Phoenix-Mesa Gateway Airport Authority for analysis of equal opportunity requirements only. Your response will help in monitoring our affirmative action efforts. Profile information will be kept separately from your application and will NOT be used to discriminate in any way in the employment process.

PLEASE PRINT:

Name: _____
Last name First name Middle Initial

Position Applied For: _____ Date: _____

INSTRUCTIONS:

Place a check mark in the box in front of your response. Please check only one response per question.

GENDER:

- Male
- Female

RACE/ETHNIC CATEGORY:

- Hispanic or Latino
- White (Not Hispanic or Latino)
- Black or African American (Not Hispanic or Latino)
- Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)
- Asian (Not Hispanic or Latino)
- American Indian or Alaska Native (Not Hispanic or Latino)
- Two or More Races (Not Hispanic or Latino)

Identify: _____

HOW DID YOU LEARN OF THIS POSITION?

- ASU Referral
- AZ Republic
- Tribune
- Jobing.com
- Walk-In
- D.E.S. Job Services
- College or University Posting: _____
- Phoenix-Mesa Gateway Airport Authority Employee: _____
- Referral: _____
- Veterans Services: _____
- Other Website: _____
- Other: _____

Application Accessed at:

- Phoenix-Mesa Gateway Airport Website
- Phoenix-Mesa Gateway Airport Authority Administrative Office

ARE YOU A VETERAN? Please indicate all that apply.

- No
- Yes: Vietnam Era (8/64 – 5/75)
- Yes: Other Veteran _____

Campaign or Expedition

Inclusive Date